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## **ANNUAL MEETING MINUTES – AUGUST 20, 2005**

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I. Call to Order – 10:30 a.m.

- A. Voting members in attendance: Tom Olver — president, Scott Nadeau — communications director, Steve Grenus – treasurer, Charles Parker – director, John Coe, director, Chris Olson – director & colony president
- B. Voting Members not in attendance: Scott Sawyer – vice president, Tom Bussineau – director & 20<sup>th</sup> Anniversary Banquet chair
- C. Others in attendance: Ken Breen – ex-officio member/CFI chairman, Gordon Tomlin – alum, AJ Calkins – district chief, Norm Klein – EG house manger, Kris Wellman – EG pledge educator, Chris May – EG secretary

II. Activities Report

- A. Golf Outing Review *See Attachment*
  - 1. It was a success, with the largest turnout ever.
  - 2. This year's event raised nearly \$1500.
  - 3. Not everyone has paid, they will be contacted shortly. *See Attachment*
  - 4. A report is posted on the website at [http://www.epsilongamma.org/recent\\_events.htm](http://www.epsilongamma.org/recent_events.htm) and will appear in the next newsletter.
- B. Homecoming
  - 1. October 15<sup>th</sup>
  - 2. This year's event will be low-key as we are focusing our efforts toward a successful 20<sup>th</sup> Anniversary Banquet
  - 3. A schedule will be posted on the website and appear in the newsletter. The CMU schedule is posted at <http://www.alumni.cmich.edu/homecoming.asp>.
- C. 20<sup>th</sup> Anniversary
  - 1. Invitations are being printed this week.
  - 2. The event will be the Fall formal for the undergraduates.
- D. Activities Chair – The housing corporation is currently looking for an activities chairman.

III. Communications

- A. Approval of the April 20<sup>th</sup> Conference Call Minutes
  - 1. Grenus Moved
  - 2. Coe Seconded.
  - 3. Motion Carried.
- B. EGHC Mission Statement
  - 1. Nadeau created a draft of an EGHC mission statement to post on the website and include in newsletters. *See attachment*
  - 2. The purpose of the mission statement is to inform people about the responsibilities and goals of the housing corporation.
  - 3. Nadeau read the draft statement.
  - 4. No action taken at this meeting, Nadeau will distribute the statement to the directors and comments can be made via email.
- C. *For the Staunchest*
  - 1. Scheduled for a mid-September publishing.
  - 2. Deadline for articles is September 1.
- D. [www.epsilongamma.org](http://www.epsilongamma.org) hosting fees
  - 1. The website is due for renewal in October.
  - 2. Nadeau will renew with the best deal possible.
- E. 20<sup>th</sup> Anniversary Video
  - 1. There is an ongoing attempt to get interviews.
  - 2. Nadeau reported that it will be very difficult to complete this project.

IV. Finances

- A. Statement of Accounts *See Attachment for more details*
    - 1. Olver presented the FY2005 Year-end report.
    - 2. Checking account balance is \$5,205.70 as of 8/11/05.
    - 3. CMU Chapter Fund balance is \$6668.10 as of 6/30/05.
  - B. 2005-06 Budget *See Attachment for more details*
    - 1. Chris Olson moved.
    - 2. Charles Parker seconded.
    - 3. Motion passed.
  - C. Detailed financial information will be moved on the EG website from the EGHC page to the Members Only section of the website.
- V. Vice President's Report
- A. Continuous Improvement Plan (Adler)
    - 1. Olver discussed the progress on house construction.
    - 2. Olver discussed the projects for the work weekend.
  - B. Scholarship Committee
    - 1. Scott Sawyer will be forming a committee to decide on process and standards for awarding scholarships to undergraduates.
    - 2. The money has been raised through the Capital Fundraising Initiative.
    - 3. The Following brothers have pledged and or paid money for scholarships. If any are interested in serving on the committee they would be welcome.
      - a. Nagel
      - b. Brockman
      - c. Breen
      - d. Hix
      - e. Wisniewski
      - f. Dennis
      - g. Smilay (Friend of Beta)
- VI. President's Report
- A. Strategic Planning Initiative – EGHC will begin the process of updating the SPI after the 20<sup>th</sup> Anniversary.
  - B. Housing Corporation "Disaster Plans"
    - 1. In July, Olver sent a letter to other Housing Corporations asking for "disaster plan" details.
    - 2. Rutgers responded
      - a. They have a 25 yr. plan.
      - b. If the chapter closes, they consider their house an investment.
      - c. If there is no foreseeable future for chapter re-founding, they will sell their house.
    - 3. Coe said "F\*\*\* it." (As a joke, and I'm putting it in the minutes because I said I would.)
  - C. Nominations – See Attachment
    - 1. Olson moved to approve all nominations.
    - 2. Nadeau seconded.
    - 3. Motion Passed.
    - 4. There is still one vacancy on the EGHC board. A few names of people were suggested for the vacancy. Olver will follow up.
  - D. Capital Fundraising Initiative (Breen) *See attachment*
    - 1. Breen highlighted current progress with the CFI.
    - 2. A draft of the CFI brochure was presented.
    - 3. An official roll-out of the CFI will take place in October.
  - E. Set date for winter meeting
    - 1. The next meeting will be held on either January 28 or February 4, 2006.
    - 2. The meeting will be held in southeast Michigan.

VII. Adjournment 11:45 a.m.

*Respectfully submitted by Scott Nadeau, communications director – September 4, 2005*